

ENGINEERING AND COMPUTER SCIENCE ASSOCIATION S.A.
Meeting of the Board of Directors
Date: 17 January 2014

2160 Bishop Street, Montreal, QC
Conference Room B-201, 18:30 – 23:00

Agenda

1. Call to order
2. Election of secretary for the meeting
 - Motion for Jonathan to be secretary of the meeting
 - Moved by President
 - Seconded by Sports
 - Pass Unanimous
3. Approval of the agenda
 - Motion to approve the agenda
 - Motioned by
 - Seconded by
 - Pass Unanimous
4. Approval of the previous minutes
 - Motion to approve the previous minutes
 - Motioned by President
 - Seconded by Sports
 - Pass Unanimous
5. Items for decision
 - a. CQI money/kilts?
 - b. Troitsky Sponsorship with Desjardins and Ferique
 - c. ECCC Equipment fund requisition and Sandras Registration
 - d. Crash Tutorial Funding
 - e. Employee Wages
 - f. Kilt discount/Marketing
 - g. EWB Funding
 - h. engineering Students booking space in the B-annex
 - i. Societies booking through hospitality themselves
 - j. Dates for Events (check email from khaled)
 - k. Charging non ECA societies to use b-annex space \$20/hr
 - l. hubert pays \$100 for ski trip
 - m. b-annex prices
 - n. beer in the storage room, Throwing the beer out.

- o. wine and cheese
 - p. CRO & ARO
 - q. Society day
 - r. IEEE space on saturday 1st March
 - s. Selling FROSH t-shirts
 - t. Ordering t-shirts (not polos) saying "Engineering and Computer Science Association" or "ECA"
 - u. Ordering Pink cups
 - v. Donating the damaged sweaters
 - w. Staff clothing needed!
 - x. Dusted touques
 - y. Pub crawl Scarves
 - z. Bandanas
 - aa. Donate plotter to CUBES and CSCE
 - bb.
 - cc. Executives doing their work
6. Items for discussion
- a. Replying to emails people send us
 - b. Career Fair
 - c. Eng Week
7. Items for information
- a. President's report
 - b. VP Internal's report
 - c. VP Finance's report
 - d. VP External's report
 - e. VP Academic's report
 - f. VP Social's report
 - g. VP Sports & Competition's report
 - h. VP Marketing's report
8. Varia
9. Adjournment

Minutes

Present: All Present

Regrets: N/A

Meeting Minutes:

8. Items for decision

a. CQI money/kilts?

Sports want ECA to fund the kilts for CQI Participants and patches .

President agrees with patches

Motion to postpone the decision to next BOD (January 22nd, 2014)

Motioned by President

Seconded by Sports

Pass Unanimous

b. Troitsky Sponsorship with Desjardins and Ferique

c. ECCC Equipment fund requisition and Sandras Registration

Motion to Postpone the decision until Next BOD (January 22nd, 2014)

Motioned by President

Seconded by Finance

Pass Unanimous

d. Crash Tutorial Funding

Motion to allocate \$1400 of revenue from Crash Tutorials to CQI budget and the remaining \$600 to be split evenly between WIE, SCS, and CSCE.

Motioned by Academic

Motioned by President

Pass by Majority – 5 For, 1 Against (Finance), 1 Abstain

e. Employee Wages

Motion to table indefinitely

Motioned by external

Seconded by Sports

Pass Unanimous

f. Kilt discount/Marketing

Motion for a discounted price for groups of students buying together following this discount structure:

- \$5 discount/kilt for group of 5
- \$10 discount/kilt for groups of 10
- \$15 discount/kilt for groups of 15 or more

Motioned by Finance

Seconded by Sports

Pass Unanimous

g. EWB Funding

Motion to table indefinitely.
Moted by President
Seconded by Academic

h. Engineering Students booking space in the B-annex
Whereas the ECA cannot keep outside groups accountable.
Motion that Only ECA Societies and others approved by Council can book rooms in the b-annex.

Motioned by Internal
Seconded by External

Pass Unanimous

i. Charging non ECA societies to use b-annex space \$20/hr
Whereas there is currently a lack of policy on booking for external bodies
BIRT Mandate Policy committee to create a Bannex Renting Policy
BIFRT the B-annex shall not be rented to external bodies until this policy is adopted.

Motioned by Internal
Seconded by Sports

Pass Unanimous

j. Societies booking through hospitality themselves
Whereas: Society related booking incur a large workload on the office manager.
BIRT: Allow societies to book directly through MyEvents instead of the ECA.
Hospitality must send ECA VP Finance and Internal an email requesting the approval of the ECA VP finance and Internal.

Motioned by Khaled
Seconded External

Motion Fails – 0 For, 6 Against, 1 Abstain

k. Dates for Events

January

Jan 28 - 29 Career Fair

Jan 29 - Wine & Cheese, EV 1 Atrium

February

Feb. 24 – March. 2 Eng Week.

Feb 27 – March 2 Troitsky

Eng. Week Schedule Needed

March

10 - 16 signup sheet for candidates

17 – 25 campaigning period

21 Winter Iron Ring ceremony

26 & 27 Elections
27 Ballet counting
28 Molson Banquet

I. B-annex prices
Motion to approve the b-annex price list submitted by khaled January 17th
Moted by Internal
Secoded by External
Pass Unanimous

m. beer in the storage room, Throwing the beer out.
Whereas: We have lots of expired beer.
BIRT the ECA not give any society the expired beer in the b-annex.
BIFRT ask the staff to empty all the bottles in the drain and take the bottles to recycling for a refund.
Moted by Internal
Secoded by Finance
Pass Unanimous

n. CRO & ARO (set a date to advertise and hire)
Whereas a CRO and a ARO are needed to run the elections
BIRT that Advertisement for the positions of CRO and ARO begin asap.
Moted by President
Secoded by Internal
Pass Unanimous

o. Society day
Motion to postpone the decision on the society day date indefinitely
Moted by President
Secoded by Internal

p. IEEE space on saturday 1st March
Motion that we give IEEE the space required for their event.
Moted by internal
Secoded by Sports
Pass Unanimous

q. Selling FROSH t-shirts
BIRT Motion to distribute the extra FROSH T-shirts in several (free) ways
BIFRT Bannex staff put up all t-shirts that are not currently on the wall in the student lounge
Moted by Internal
Secoded by President

r. Ordering t-shirts (not polos) saying "Engineering and Computer Science Association" or "ECA"
Motion to mandate Emma to create a marketing plan with support from the exec.
Motioned by President
Seconded by Finance
Pass

s. Ordering Pink cups
Motion to mandate Antonin to Order more pink cups
Motioned by President
Seconded by Sports
Pass Unanimous

t. Donating the damaged sweaters
Motion to donate the damages sweaters to a charity.
Motioned by: Internal
Seconded by: External
Pass

u. Staff clothing needed!
Motion to provide B annex staff with employee polos (1 per person) Mandatory to wear.
Motioned by Internal
Seconded by President
Pass Unanimous

v. Dusted touques
Motion to sell the Dusted tuques during Eng Week for \$2
Motioned by Internal
Seconded by President
Pass Unanimous

w. Pub crawl Scarves
Motion to sell the Pub crawl Scarves during Eng Week for \$2
Motioned by Internal
Seconded by President
Pass Unanimous

x. Bandanas
Motion to sell the Bandanas during Eng Week for \$2
Motioned by Internal
Seconded by President

y. Donate plotter to CUBES and CSCE
Whereas we haven't used the plotter for the past 2 years.
BIRT the Antonin post the Plotter on Kijiji
Motioned by Internal
Seconded by Sports
Pass – 1 Against (President)

z. Executives doing their work

9. Items for discussion
- a. Replying to emails people send us
 - b. Career Fair
 - c. Eng Week

10. Items for information
- a. President's report
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 - c. VP Finance's report
 - d. VP External's report
 - e. VP Academic's report
 - f. VP Social's report
 - g. VP Sports & Competition's report
 - h. VP Marketing's report

10. Varia

11. Adjournment

Motion to adjourn
Motioned by President
Seconded by External
Pass Unanimous