

ENGINEERING AND COMPUTER SCIENCE ASSOCIATION S.A.
Meeting of the Board of Directors
Date: 28 November 2013

2160 Bishop Street, Montreal, QC
Conference Room B-201, 18:30 – 23:00

Agenda

1. Call to order
2. Election of Jonathan as secretary for the meeting
 - Motion for to be secretary of the meeting
 - Moved by Khaled
 - Seconded by President
 - Pass Unanimous
3. Approval of the agenda
 - Motion to approve the agenda
 - Motioned by Internal
 - Seconded by Social
 - Pass Unanimous
4. Approval of the previous minutes
 - Motion to approve the previous minutes
 - Motioned by Internal
 - Seconded by Finance
 - Pass Unanimous
5. Items for decision
 - a. B-annex party rules
 - Motion to implement the the Event Rules entitled “B-Annex Party Rules”
 - Motioned by:Internal
 - Seconded by:Finance
 - Pass Unanimous
 - b. ECA Official Vacation date
 - Motion for the ECA Vacation days be from the last day of classes until the last day of exams (inclusively)
 - Motioned by: Internal
 - Seconded by: Finance
 - Pass Unanimous

c. Hiring Committee

Motion to create a hiring committee comprised of at least the VP Internal, VP Finance of the ECA

Motioned by External

Seconded by Internal

Pass Unanimous

d. Paying winners of last year's Troitsky

Whereas the team did not pay for the troitsky competition registration.

Whereas the team did not follow the proper guidelines.

Motion to not pay the winners of troitsky 2013 the \$1000.00 prize.

Motioned by Finance

Seconded by Internal

Amendment: Add that outstanding registration fee for Troitsky 2013 winning team be waived

Motioned by Finance

Seconded by Internal

Pass Unanimous

Amended Motion: Motion to not pay the winners of troitsky 2013 the \$1000.00 prize and that outstanding registration fee for Troitsky 2013 be waived

Pass Unanimous

e. Mid mandate report

Motion to have all mid-mandate reports written and submitted by the first day of classes of the winter 2014 semester.

Motioned by President

Seconded by Finance

Pass Unanimous

f. FROSH report

Motion to have the frosh report written and submitted by the first day of classes of the winter 2014 semester.

Motioned by:President

Seconded by: Internal

Pass unanimous

6. Items for discussion

a. Expectations for the vacation period

i. Office

Take your stuff out or it will be thrown out.

Office rules/Protocol (Khaled)

ii. B-annex

Cash boxes for the lounge and office with cables attaching them

Hire Staff

B-annex redecoration (Khaled)

B-annex tasks (Khaled)

B-annex rules/protocol: washing cups (Khaled)

iii. Finance

Spreadsheets figured out and done by the end of the vacation

Close internal accounts

Reallocate budgets

Write the petty cash log

Buy cash boxes

iv. Website

Finish the eca website and make it look nice

v. Filing (Khaled)

vi. Job interviews (Khaled, Anita & Amanda)

vii. Alex Hudon (Khaled)

viii. Clean up (Khaled)

ix. Clean the boards (Khaled & Emma)

x. Sponsorship Package (some one)

1. Jonathan (RIQ)

2. Khaled can help

xi. Fee Levy

xii. Honorarium

xiii. Talk to lawyer about vacation day issues and firing people. (Khaled)

b. Executives playing drinking games in CSCE office

c. Charity Payment

d. ECAid cups!! 600 cups to be bought)

e. BNC payment

f. FUCKEG (Fete Universitaire Centrale Kebekoise pour les Étudiants en Génie)

g. B-Annex Party

7. Items for information

a. President's report

b. VP Internal's report

- c. VP Finance's report
- d. VP External's report
- e. VP Academic's report
- f. VP Social's report
- g. VP Sports & Competition's report
- h. VP Marketing's report

8. Varia

9. Adjournment

Motion to adjourn

Motioned by President

Seconded by Internal

Pass Unanimous